

Welcome. Make yourself at home.

Everything you need for a comfortable, easy stay — Wi-Fi, getting in, how things work, our favourite local spots, and checking out — all in one place.

YOU'RE STAYING AT

A quick personal hello from your host — write a warm line or two here so guests feel welcome the moment they open the book. (This is a free sample — the editable version lets you replace every word, colour and photo.)

■ Wi-Fi

Network

Password

Tip: print the password large — it's the #1 thing guests ask for.

■ Getting in

Check-in after 3:00pm

Check-out by 11:00am

Door / lockbox

Parking

■ Reach your host

Name

Message via Airbnb app

Phone (urgent)

■ Good to know

● Heating / AC control is

● Bins & recycling go

● Shoes on / off?

● Quiet hours:



■ Appliances & the home

Kitchen / coffee

Washer / dryer

TV / streaming

Thermostat

Hot water

Anything quirky

■ House rules

- No parties or events
- No smoking indoors
- Quiet hours after
- Pets:
- Max guests:

■ If something's off

- Message the host first — we'll sort it fast
- Fuse box / water shut-off:
- Nearest pharmacy / clinic:
- Emergency: 911

Why this matters: writing the "how things work" answers down once is what stops the mid-stay "how do I...?" messages — and it's the difference guests mention in five-star reviews.



■ Eat & drink nearby

- Coffee: _____
- Casual bite: _____
- Dinner out: _____
- Groceries: _____

■ Things to do

- A walk we love: _____
- Don't-miss spot: _____
- Rainy-day idea: _____
- Getting around: _____

■ Checking out

- Strip used towels into the bath
- Load & start the dishwasher
- Bins out / rubbish in the right place
- Windows closed, heating/AC off
- Keys back in the _____
- Lock up & you're done — safe travels!

Make this welcome book your own

This is a free 4-page sample. The full **editable Airbnb Welcome Book** opens in free Canva — 18 designed pages, your photos, colours and local guide, plus a phone-friendly QR version for the door.

[See the full template >](#)

